

Working group ONE

- *Approval of MC*
 - *Organisation of a WG1 meeting next year – preferably sooner than the plenary meeting*
- *Check with WG1*
 - *Is approach used to date by WG1 acceptable? - YES*
 - *Picea and Fagus need to be added the species list (were on an earlier version of the list)*
 - *Check – do they use the European soil type data?*
 - *Production of priority maps as designated by WG2 by end of the year*
 - *GENFORED – need estimation of cost and to establish what it brings in terms of extra data to database?*
 - *Suggest an STSM for help with producing maps etc?*

Working group TWO

- *Approval of MC*
 - *Propose a paper writing workshop for WG2*
 - *Draw together results from 5 questions to 2 papers*
 - *Will need maps from WG1 for the key analysed species*
 - *Clarification from COST office for weighting given to papers written by select group and acknowledging COST FP1202*
- *General*
 - *Key participants who will participate in workshops (before January = data analysis) and 2016 (paper writing) will need to be decided asap*
- *Beppe – email Evi*
 - *What type of adaptive data should be updated to GENFORED?*
- *Beppe – WG1*
 - *Contact regarding maps*
 - *need to sort out issues regarding access permission for dataset*

Working group THREE

- *Approval of MC*
 - *Funds for translation of policy brief into multiple languages (which languages - ask Scientific Office for advice?) – approx. €1000 per language?*
- *Bruno*
 - *Ask steering committee of EUFORGEN whether they can host database (and can link to EUFGIS etc.)*
 - *Distribute updated database*
 - *Finalisation and submission of opinion paper*
- *General*
 - *Updated email list of all participants so that database (and other disseminating info) is sent to all interested people*
 - *Produce summary opinion paper template for translation*
 - *Production of a poster for dissemination at multiple events (e.g. COFO)*

Working group FOUR

- *MC approval*
 - *Training school in Balkan country (Serbia, Romania?)*
 - *Final conference (scientific/industry?) of action in Arezzo Sep/Oct 2016*
 - *1 (or 2) day FP1202 meeting; 1 day field trip; 2 day conference*
 - *Request for support to meeting where purpose is to disseminate results: < €500 conference fee + travel/accommodation/subsistence*
 - *STSM call early 2016 (only one call in final year)*
- *General*
 - *Submit proposals for conferences*
 - *Suggestions of delegates for final conference invitation and for invited speakers*
 - *Suggestions for Journal which would be suitable/amenable to a special issue?*
 - *Photos of meetings and MaP populations (detail including coordinates, few lines of description)*